

GURU NANAK COLLEGE

Jhajra, Dehradun

(Approved by AICTE, New Delhi, Affiliated to Sri Dev Suman Uttarakhand University)

Ref. No: GNC/PO.0046

Date: 09.12.2024

NOTICE

Subject: Mandatory Internship Policy for all Final Year Students of BBA & BCA Programs.

In order to enhance the practical knowledge and employability skills of our students, **Guru Nanak College, Jhajra, Dehradun**, is pleased to announce the **Mandatory Internship Policy** for all Final Year Students of BBA & BCA Programs.

As part of this policy, every final-year student will be required to complete an internship in a relevant field before the completion of their academic program. The internship will provide valuable hands-on experience, bridge the gap between theoretical learning and real-world application, and improve the career prospects of our students.

Key Points of the Mandatory Internship Policy:

1. **Eligibility:** All final-year students of BBA & BCA are required to undergo an internship program.
2. **Internship Duration:** The internship must last a minimum of 6 weeks and must be completed before the final semester exams.
3. **Internship Area:** The internship should be relevant to the student's academic program and career goals. It can be in any industry or sector aligned with the student's field of study.
4. **Internship Documentation:** Students must submit a report or presentation documenting their internship experience, which will be evaluated as part of their final assessment.
5. **Internship Certification:** At the completion of the internship, students must obtain a certificate from the organization/firm where they interned, which must be submitted to the college for verification.
6. **Evaluation:** The internship experience will be evaluated based on performance, feedback from the host organization, and the quality of the internship report or presentation.
7. **Support and Assistance:** The college will assist students in identifying internship opportunities, but it is the responsibility of the student to apply and secure a position. The College Placement Cell will provide necessary support in this regard.

For further queries or assistance regarding internships, students can contact:

Placement Cell

Email: placement@gnc.edu.in

Phone: 972600303

We encourage all final-year students to take full advantage of this opportunity to gain practical experience, build professional networks, and enhance their career prospects.

Principal
Guru Nanak College
Jhajra, Dehradun, Uttarakhand